



**PREFEITURA DE
SÃO PAULO**
DIREITOS HUMANOS
E CIDADANIA

ESTE DOCUMENTO É UMA TRADUÇÃO PARA A LÍNGUA INGLESA DA
VERSÃO ORIGINAL DO EDITAL Nº002/SMDHC/2018, PUBLICADO EM
PORTUGUÊS NO DIÁRIO OFICIAL DA CIDADE NO DIA 13/03/2018 E
APROVADA PELA PLENÁRIA DO CONSELHO MUNICIPAL DE IMIGRANTES.

**PARA FINS LEGAIS, DEVERÃO SER MANTIDAS AS DISPOSIÇÕES
COLOCADAS PELA VERSÃO ORIGINAL.**

Public Notice No. 002/SMDHC/2018

MUNICIPAL COUNCIL OF IMMIGRANTS ELECTION PROCEDURES

The Municipal Council of Immigrants, using its legal attributions and respecting the provisions established by the Law No. 16,478, dated as of July 8, 2016, which institutes the Municipal Policy for the Immigrant Population, and

CONSIDERING the acts regulated by the Municipal Decree No. 57,533, dated as of December 15, 2016, which regulates the Municipal Council of Immigrants;

CONSIDERING the Federal Constitution dated as of 1988, that establishes instruments for the nurture of the participatory democracy, instituting the possibility of the creation of social control mechanisms, specially the Councils of rights, policies and management over specific social policies;

CONSIDERING the provisions on the Municipal Law No. 15,945, dated as of December 23, 2013, with due respect to the provisions Municipal Decree 56,021 as regards the composition of, at least, fifty percent (50%) of women on the composition of the municipal social control collegiate bodies;

CONSIDERING that civil society, on the terms of this Public Notice, is the immigrant or naturalized as a Brazilian individual, the groups of the civil society that are cooperatively organized for a specific cause (*coletivos*), associations or organizations **of** immigrants or **for** immigrants, legally formalized or not;

Publishes the electoral process of candidates for representatives of the civil society to the term of office of 2018/2020, of the Municipal Council of Immigrants.

I ó ELECTORAL COMMISSION

1.1 The electoral process shall be conducted by the Electoral Commission, designated by the representatives present on the V Ordinary Meeting of the Municipal Council of Immigrants, January 26, 2018, and published at the Official Gazette of the City (Diário Oficial da Cidade) on March 12, 2018.

Sole Paragraph: the candidates to the election are prohibited to compose or to participate of the Electoral Commission.

1.2 The Electoral Commission shall deliberate about:

I ó The Public Notice;

- II ó A Plan of Disclosure and Mobilization of the electoral process, through printed, digital and urban channels;
- III ó The steps of (i) Disclosure and Mobilization, (ii) Registration of the candidates and (iii) Elections;
- IV ó The voting process; and
- V ó The monitoring of the electoral process and counting of votes.

II ó ELECTORAL PROCESS

2.1 ó To this electoral process, it is considered as immigrant all the individuals that have transferred its residence place from another country to Brazil, including labour immigrants, students, refugees and stateless people, regardless of its legal and migratory situation.

2.1.1 ó It is included in the definition of immigrants all those who have been naturalized as Brazilians, regardless to the time of naturalization or to the fact that the birth country does not recognizes dual nationality;

2.1.2 ó For the means of identification of the candidate or the immigrant voter, on the scope of this electoral process, there shall be accepted all official documents with photograph, even if issued in other countries, or proof of request of documents as long as it has a photograph, such as passport, Identification Document issued at the birth country, Registro Nacional de estrangeiros ó RNE, Registro Nacional Migratório, Proof of Request of the Registro Nacional de Estrangeiros (RNE), Provisional Protocol of Refugee Request and the Labour and Social Security Card.

2.2 ó The election of the eight (8) representatives from the civil society and its respective alternates that shall compose the Municipal Council of Immigrants will take place in three (3) steps, as follows:

2.3 ó **First Step:** consists on the Process of Disclosure and Mobilization of the Election to the services, programs, organized movements, public and attendance spaces of the immigrant population, community radio stations, immigrant markets and other relevant places.

2.3.1 This Public Notice shall be publicized in other languages.

2.4 ó **Second step:** consists on the registration of the candidates for the civil society. The registration shall respect the schedule on this Public Notice (Item VII), and can be done virtually through the email smdhccimigrantes@prefeitura.sp.gov.br, or in person, at the time and place indicated on this Public Notice (Item IV).

2.5 – **Third step:** consists on the Election of the Municipal Council of Immigrants – Elections of the titular and alternate members, representatives of the civil society, obeying to the proportion of two (2) representatives of the category (i) *coletivos*, associations or organizations **of** immigrants; two (2) representatives of the category (ii) *coletivos*, associations or organizations **for** immigrants; and 2 (two)

representatives from the category (iii) individual immigrants, totalizing six (6) out of eight (8) positions designated for representatives of the civil society. The two (2) remaining positions for representatives from the civil society shall be occupied by the candidates with the most number of votes, observing the provisions on the Internal Regulation of the Municipal Council of Immigrants.

2.6 – Shall participate as candidates of representatives of the civil society only the individual immigrants and representatives of the groups of the civil society that are cooperatively organized for a specific cause (*coletivos*), associations or organizations of immigrants or for immigrants that register in person, through legal representation, or virtually, observing the item IV on this Public Notice.

III 6 FIRST STEP: PROCESS OF DISCLOSURE AND MOBILIZATION

3.1 ó The Electoral Commission instituted according to the item 1.1, together with the Human Rights and Citizenship Secretariat of the City of São Paulo, shall mobilize the technical team of CRAI (Reference Centers and Services to Immigrants), the representatives of the services for the immigrant population and organized immigrant movements so they can disclose and inform about what the Council is and what are the roles of the Councillors, looking for the full participation of the immigrant population and of the private non profit organizations that works with this public and that act in the city of São Paulo.

3.2 ó The Human Rights and Citizenship Secretariat of the City of São Paulo, the current members of the Electoral Commission and of the Council shall extensively disclose the election at the spaces and services, making it clear to the immigrant population about the role of the Municipal Council of Immigrants, as well as the steps of the electoral process.

IV 6 SECOND STEP: REGISTRATION OF THE CANDIDATES TO THE COUNCIL

4.1 ó The registrations shall follow the schedule on this Public Note (Item VII), and can be done at the Department of Policies for Immigrants and promotion of Decent Work (Departamento de Políticas para Imigrantes e Promoção do Trabalho Decente - DPIPTD), located at Rua Libero Bardaró 119, Centro ó São Paulo, between 9:00 am and 12:00 pm or between 2:00 pm and 5:00 pm, upon emission of protocol, or through the electronic address smdhccimigrantes@prefeitura.sp.gov.br upon receipt of confirmation by email, to be sent by the DPIPTD.

4.1.1 ó In case of registration through the electronic address, the documents required on the items 4.4, 4.5 and 4.6 of this Public Note must be scanned and sent to the address specified on the main section;

4.1.2 ó The Human Rights and Citizenship Secretariat of the City of São Paulo does not take responsibility for technical issues on the registration process.

4.2 ó The gender identity shall be self-declared by filling the registration form, regardless to whether it appears in any official document or register.

4.3 ó All the associations or organizations with private nature and proven experience in attending and/or defending the rights of the immigrant population can register as civil society candidates to the Municipal Council of Immigrants for the group of (i) *coletivos*, associations or organizations **of** immigrants, provided that it is **necessarily represented by an immigrant**, over 18 years on the act of the nomination, and upon presentation of the following documents:

4.3.1 ó Registration form, in consonance to the Exhibit A1;

4.3.2 ó Non incidence declaration in the hypothesis of the article 1 of the Decree 53.177 dated as of June 4, 2012, signed by the representative of the *coletivo*, association or organization **of** immigrants, in consonance to the Single Exhibit;

4.3.3 ó Copy of the properly registered *coletivo*/association/organization charter, if existent; or Cover Letter of the *coletivo*/association/organization with its principles and mission.

4.3.4 – Proof or Declaration of address that demonstrates that the head office or the place where the meetings happens is established in São Paulo. Documents like the minutes of the meetings, activities reports or other documents shall be accepted.

4.3.5 – Documents like proof of address, copy of the charter or other documents proving the actuation in São Paulo (media register, activities report, minutes of the meetings, social media events and others) shall be accepted.

4.4 - All the associations or organizations with private nature and proven experience in attending and/or defending the rights of the immigrant population can register as civil society candidates to the Municipal Council of Immigrants for the group of (ii) *coletivos*, associations or organizations **for** immigrants, provided that the representative is over 18 years on the act of the nomination, and upon presentation of the following documents:

4.4.1 ó Registration form, in consonance to the Exhibit A2

4.4.2 ó Non incidence declaration in the hypothesis of the article 1 of the Decree 53.177 dated as of June 4, 2012, signed by the representative of the *coletivo*, association or organization **for** immigrants, in consonance to the Single Exhibit;

4.4.3 ó Copy of the properly registered *coletivo*/association/organization charter, if existent; or Cover Letter of the *coletivo*/association/organization with its principles and mission.

4.4.4 – Proof or Declaration of address that demonstrates that the head office or the place where the meetings happens is established in São Paulo. Documents like the minutes of the meetings, activities reports or other documents shall be accepted.

4.4.5 – Documents like proof of address, copy of the charter or other documents proving the actuation in São Paulo (media register, activities report, minutes of the meetings, social media events and others) shall be accepted.

4.5 ó All the immigrants can register as civil society candidates to the Municipal Council of Immigrants for the group of (iii) individual immigrants, provided that the

candidate resides in São Paulo and is over 18 years on the act of the nomination. The registration will be effected upon presentation of the following documents:

- 4.5.1 ó Registration form, in consonance to the Exhibit A1;
- 4.5.2 ó Non incidence declaration in the hypothesis of the Article 1 of the Decree 53.177 dated as of June 4, 2012, in consonance to the Single Exhibit;
- 4.5.3 ó Copy of the Identification Document proving that the candidate is over 18 and immigrant, in consonance to the item 2.1.2 of this Public Note;
- 4.5.4 ó Proof or declaration of residence in the city of São Paulo.

4.6 ó The Electoral Commission shall publish the initial list with the accepted and declined candidates of each group at the *Official Gazette of the City (Diário Oficial da Cidade)* within five (5) working days after the deadline for the registrations.

4.6.1 – The registrations shall be declined if it does not provides the documents required on the items 4.4, 4.5 and 4.6, depending on the group it has registered for, or if the documents provided are considered as not enough by the Electoral Commission;

4.6.2 – The Electoral Commission shall provide a written justification, published on the *Official Gazette of the City (Diário Oficial da Cidade)*, containing the reasons for declining the candidate;

4.6.3 – In case of declining, the candidate can appeal within five (5) working days after the publication, directed to the Electoral Commission, to be handled at the Department of Policies for Immigrants and promotion of Decent Work (Departamento de Políticas para Imigrantes e Promoção do Trabalho Decente - DPIPTD), located on Rua Libero Bardaró 119, Centro ó São Paulo, between 9:00 am and 12:00 pm or between 2:00 pm and 5:00 pm, upon emission of protocol in consonance to the Exhibit B, or through the electronic address smdhccimigrantes@prefeitura.sp.gov.br upon receipt of confirmation by email.

4.6.4 ó In case of appeal, the individual immigrant and *coletivos*, associations and organizations candidates shall be able to provide the additional documentation, to be analyzed by the Electoral Commission;

4.6.5 ó The Electoral Commission shall publish the list with the accepted and declined candidates on the *Official Gazette of the City (Diário Oficial da Cidade)* within five (5) working days after the deadline for the appeals.

4.7 ó If there are not enough candidates to fill the conditions presented on the items 4.3, 4.4 and 4.5, the deadline for registrations shall be postponed, with no change on the election day.

V ó ELECTORAL CAMPAIGN

5.1 ó All the candidates are allowed to conduct electoral campaigns aiming the disclosure of its name, or the name of the *coletivo*, association or organization.

5.2 ó After the ratification of the candidates registration, the Electoral Commission shall disclose through posters, at all the equipments for care of the immigrant population, the

list containing the names, numbers, pictures or logos of the organizations and individual immigrants pleading for the election.

5.2.1 ó The mentioned list can be disclosed at the *coletivos*, associations and organizations judged as relevant by the Electoral Commission, aiming to ensure the participation during the whole civil society electoral process, specially of the immigrant population and the private non profit organizations that work with this population and act in the city of São Paulo.

5.3 ó Campaigning on the day of the election in the voting place and in places previously delimited by the Electoral Commission is not allowed.

5.4 ó All the eventual occurrences during the Electoral Campaign Process can be notified, in writing and properly identified, to the Electoral Commission.

VI ó THIRD STEP: ELECTION OF THE MEMBERS OF THE MUNICIPAL COUNCIL OF IMMIGRANTS

6.1 ó The third step consists on the Election of the Municipal Council of Immigrants, in single voting, under the coordination of the Electoral Commission, and with the vote by means of urn and ballot paper.

6.1.1 ó The Public Prosecution (*Ministério Público*) shall be invited to monitor and supervise the whole election process and the counting of votes.

6.2 ó All the immigrants or naturalized persons can vote on the election, regardless to its documental situation, provided that the person is over 16 and resides in São Paulo, in consonance to the item 2.1 of the Public Note.

6.3 ó The voters shall present the following documentation at the places of voting:

6.3.1 ó Copy of the Identification Document proving it is **over the age of 16** and immigrant, in consonance to the item 2.1.2 of this Public Notice;

6.3.2 ó Proof or declaration of residence in the City of São Paulo.

6.4 ó The voters shall sign the presence list on the place of voting and receive a proof of participation.

6.4.1 ó For the voters who are not able to sign the presence list, its fingerprint shall be collected.

6.5 ó A sheet with the information of the voters shall be filled by the poll workers at the voting place, with the intention of ensuring the non-duplicity of votes.

6.5.1 ó This sheet shall be online shared among the voting places, so that it can serve as an inspection mechanism that the voter has not exercised its right to vote on this pleading.

6.6 ó Each voter shall have the right to a single vote for each of the categories, as follows: one (1) single vote to the category (i) *coletivos*, associations or organizations of immigrants; one (1) single vote to the category (ii) *coletivos*, associations or

organizations **for** immigrants; one (1) single vote to the category (iii) individual immigrants.

6.6.1 – The ballot papers which presents more than one vote on the mentioned category shall be considered as invalid votes on the category;

6.6.2 – The invalidation of votes in one category shall not impede the validation of vote(s) for the other(s) category(ies).

6.7 – At the category (i) *coletivos*, associations or organizations **of** immigrants, it will be considered as the elected titular representatives the two (2) most voted *coletivos*, associations or organizations **of** immigrants, in consonance to the items 6.12 and 6.13 of this Public Notice.

6.8 – At the category (ii) *coletivos*, associations or organizations **for** immigrants, it will be considered as the elected titular representatives the two (2) most voted *coletivos*, associations or organizations **for** immigrants, in consonance to the items 6.13 and 6.14 of this Public Notice.

6.9 – At the category (iii) individual immigrants, it will be considered as the elected titular representatives the two (2) most voted individual immigrants candidates, in consonance to the items 6.13 and 6.14 of this Public Notice.

6.10 – The two (2) remaining positions for representatives from the civil society shall be occupied by the candidates with the most number of votes, regardless to which category it belongs to, observing the items 6.13 and 6.14 of this Public Notice.

6.11 – The indication of the candidates with the most number of votes shall happen upon the publishment of a classificatory list according to the number of votes obtained, observed the items 6.13 and 6.14 of this Public Notice;

6.12 – In consonance to the Intern Regulation, at the absence of more than one Effective Councilor from the civil society, the right to vote will be granted to the second Alternate Councilor with the most number of votes.

6.12.1 – For the determination of the alternate members, it shall be published a classification list of the candidates that did not reach the necessary number of votes to become titular members;

6.12.2 – The requirement of, at least, 50% of women and majority of immigrants shall be considered to form the list of the alternate members;

6.12.3 – For the four (4) candidates with the highest number of votes who did not reach the position of titular members, regardless to the category to which they have registered for, the right to determine its representation the way it deems necessary shall be ensured, in what refers to the legal determinations of women representation;

6.12.4 – For the four (4) following candidates that composes the group of alternate members, the indication of representatives shall fill and complete, if necessary, the minimum of 50% (fifty percent) of women on the final composition of the group of the alternate members;

6.12.5 – For the three (3) candidates with the highest number of votes who did not reach the position of titular members, regardless to the category to which

they have registered for, the right to determine its representation the way it deems necessary shall be ensured, in what refers to the legal determinations of immigrant representation;

6.12.6 - For the five (5) following candidates that composes the group of alternate members, the indication of representatives shall ensure the presence of the majority of immigrants.

6.13 - In consonance to the Municipal Decree 56,021, dated as of March 15, 2015, about the necessity of at least 50% (fifty percent) of women, the parity composition shall happen according to the following:

6.13.1 - The organization with the highest number of votes on the category (i) *coletivos*, associations and organizations **of** immigrants and (ii) *coletivos*, associations and organizations **for** immigrants shall have the right to indicate the representative the way it deems proper;

6.13.2 - The organization with the second highest number of votes on the category (i) *coletivos*, associations and organizations **of** immigrants and (ii) *coletivos*, associations and organizations **for** immigrants shall indicate its representatives in a way to fill and complete, if necessary, the minimum of 50% (fifty percent) of women on the final composition of representatives of the organizations at each category;

6.13.3 - The individual immigrant with the highest number of votes shall occupy position of titular member, regardless of gender;

6.13.4 - The individual immigrant with the second highest number of votes shall occupy the position of titular member as long as, in view of the gender of the candidate with the highest number of votes, the requirement of a minimum of 50% (fifty percent) of women is respected;

6.13.5 - The non-compliance to the requirements on the items 6.12.1, 6.12.2, 6.12.3 and 6.12.4 of this Public Notice shall entail to the impediment of the candidate to assume its responsibilities of titular member, implying on the call of the following candidate with the highest number of votes at the mentioned category to assume the function of titular member;

Sole Paragraph: The process of implementing the parity on the Municipal Council of Immigrants shall be monitored by the SMDHC, through the Coordination of Policies for Women, as well as cases that have not been mentioned on this Public Notice.

6.14 - In compliance with the Law 16,478, dated as of July 8, 2016, in what refers to the requirement that the members of the civil society shall be in its majority immigrants, the categories shall obey the following requirements:

6.14.1 - The representatives of the category (i) *coletivos*, associations and organizations **of** immigrants shall necessarily be immigrants;

6.14.2 - There is no nationality restriction for the representatives of the category (ii) *coletivos*, associations and organizations **for** immigrants, in a way that they do not necessarily need to be immigrants;

6.14.3 - For the two (2) remaining positions, the candidate with the highest number of votes shall be elected regardless of its nationality.

6.14.4 - The non-compliance to the requirements on the items 6.13.1, 6.13.2 and 6.13.3 of this Public Notice shall entail to the impediment of the candidate to assume its responsibilities of titular member, implying on the call of the

following candidate with the highest number of votes at the mentioned category to assume the function of titular member

6.15 – In case of a tie, the oldest candidate shall be elected on the category of individual immigrants; and the *coletivo*, association or organization with more years of acting, at the categories (i) and (ii), in consonance to the Registration Form on the registration act.

6.16 – At the end of the election, the urns shall be sealed and sent, with the minutes, to the vote counting central, place that will be determined by the SMDHC after the publication of this Public Notice, and right after the end of the voting process, on the care of the Electoral Commission, at the presence of the candidates or supervisors.

6.16.1 – The absence of a candidate or the supervisor indicated by the candidate will not prevent the counting of votes to happen.

6.17 – The result of the election shall be published in two (2) lists, containing:

6.17.1 – At the first, the classification of the candidates by number of votes obtained;

6.17.2 – At the second, the final classification, ensuring the requirement of a minimum of 50% (fifty percent) of women and majority of immigrants, even though men or non-immigrants have obtained a higher number of votes than the classified women, observing the items 6.12 and 6.13 of this Public Notice;

6.18 – The Electoral Commission shall draw the minutes about the establishment of the pleading with the final result of the election and the register of the elected candidates. The minute shall be sent to the Department of Policies for Immigrants and promotion of Decent Work (Departamento de Políticas para Imigrantes e Promoção do Trabalho Decente ó DPIPTD) for publication at the Official Gazette of the City (Diário Oficial da Cidade).

6.18.1 ó The occurrences that eventually happen during the election shall be notified by the voter or the candidate, in writing, properly identified and signed, and sent to the Electoral Commission within five (5) working days after the end of the election;

6.18.2 ó The occurrences can be notified in person at the Department of Policies for Immigrants and promotion of Decent Work (Departamento de Políticas para Imigrantes e Promoção do Trabalho Decente ó DPIPTD) between 9:00 am and 12:00 pm or between 2:00 pm and 5:00 pm, located at Rua Libero Bardaró 119, Centro ó São Paulo, upon emission of protocol, or through the electronic address smdhccimigrantes@prefeitura.sp.gov.br upon receipt of confirmation by email.

6.18.3 – The Electoral Commission shall present its position about the notifications at the minute on the end of the electoral process;

6.18.4 – The resources about the preliminary result of the election shall be presented at the deadline established on the item VII of this Public Notice, in consonance to the Exhibit B.

6.18.5 – At the voting place there shall be a properly identified coordinator, that will be responsible by the whole organization of the electoral process at the place, and responsible of all the questions referring to the election.

6.19 – The Electoral Commission shall define the places of voting and publish it at the Official Gazette of the City (Diário Oficial da Cidade) and at the SMDHC's website within fifteen (15) days prior to the election day.

6.19.1 ó There shall be ensured voting places on the five (5) districts of the city of São Paulo (South, North, East, West and Center), giving preference to places known by the high circulation of the immigrant population or that are significant to the immigrant population.

6.20 ó The election shall take place between 8:00 am and 5:00 pm on the day mentioned on the item VII of this Public Notice.

VII ó GENERAL SCHEDULE

March 13 ó Public Notice publishing

March 14 to April 1st ó Disclosure and Mobilization process

March 26 to April 27 ó Candidates in person registration, between 10:00 am and 12:00 pm and 2:00 pm and 5 pm

March 26 to May 1st ó Candidates online registration, from March 26 12:00 am to May 1st 11h59 pm.

May 4 ó Publication at the Official Gazette of the City (Diário Oficial da Cidade) of the initial list with the accepted and declined registrations

May 7 to 11 ó Appeals submission period

May 16 - Publication at the Official Gazette of the City (Diário Oficial da Cidade) of the final list with the accepted and declined registrations

May 17 to June 9 ó Electoral Campaign period

June 10th ó Election for civil society representatives for the Municipal Council of Immigrants

June 12 ó Publication at the Official Gazette of the City (Diário Oficial da Cidade) of the preliminary result

June 13 to 19 - Appeals submission period

June 22 - Publication at the Official Gazette of the City (Diário Oficial da Cidade) of the final result

June 25 to 29 ó *Coletivos*, organizations and associations shall indicate its representatives

July 4 - Publication at the Official Gazette of the City (Diário Oficial da Cidade) of the ordinance (*Portaria*) with the names of the elected representatives

VIII ó MISCELLANEOUS PROVISIONS

8.1 ó Events that were not mentioned by this Public Notice shall be resolved by the Electoral Commission from the Municipal Council of Immigrants

IX ó EXHIBITS



- 9.1 ó Exhibit A1 ó Registration form for *coletivos*, organizations or associations **of** immigrants ó Declaration;
- 9.2 ó Exhibit A2 - Registration form for *coletivos*, organizations or associations **for** immigrants ó Declaration;
- 9.3 ó Exhibit A3 - Registration for individual immigrants ó Declaration;
- 9.4 ó Exhibit B ó Appeal Submission Form
- 9.5 ó Exhibit C ó Single Exhibit of the Decree N53,177/12

**EXHIBIT A1- REGISTRATION FORM FOR *COLETIVOS*, ASSOCIATIONS OR
PORGANIZATIONS OF IMMIGRANTS**

DECLARATION

I, _____, owner of the Identification Document (ID), with picture, type _____, number: _____, gender () female () male () other, representative of the (name of the *coletivo*, organization or association) _____, registered under the CNPJ/MF number: _____ (fill only if the *coletivo*, organization or association has a CNPJ), founded at _____ (fill with the date of inauguration of the *coletivo*, organization or association).

DECLARE, on the terms of the Decree N53,795 dated as of December 15, 2016, the intention of candidacy for member of the category *coletivo*, association or organization **of** immigrants for the term of office 2018/2020 of the Municipal Council of Immigrants, with the candidacy name that shall be used for disclosing:

Contact:

E-mail: _____

Telephone: _____

Celphone: _____

Other: _____

DECLARE that I am aware about the Municipal Law 16,478/16 and the Municipal Decree 57,533, which institutes and regulates the Municipal Council of Immigrants, and that I am aware of all the items provided on this Public Notice and agree to voluntary authorize the usage of my personal image in pictures or movies in all its forms, especially: (i) home page; (ii) folders; (iii) general disclosure, to be used in the disclosing process of the election of the Municipal Council of Immigrants.

DECLARE that the organization disposes of time and disposition to execute the work related to the functions of the Municipal Council of Immigrants, having in mind that the work is non-paid and that, if elected, an immigrant representative shall be indicated to represent the *coletivo*, association or organization, and that the indication of the representative shall be conditioned to the disposed on this Public Notices in what refers to the Municipal Decree 56,021, dated as of March 31, 2015, relative to the requirement of a minimum of 50% (fifty percent) of women on the Municipal Council of Immigrants.

DECLARE that the organization acts and works with the immigrant population theme, and that its head Office is located on the City of São Paulo .

São Paulo, _____/_____/2018

Signature

**EXHIBIT A2- REGISTRATION FORM FOR *COLETIVOS*, ASSOCIATIONS OR
PORGANIZATIONS FOR IMMIGRANTS**

DECLARATION

I, _____, owner of the Identification Document (ID), with picture, type _____, number: _____, gender () female () male () other, representative of the (name of the *coletivo*, organization or association) _____, registered under the CNPJ/MF number: _____ (fill only if the *coletivo*, organization or association has a CNPJ), founded at _____ (fill with the date of inauguration of the *coletivo*, organization or association).

DECLARE, on the terms of the Decree N53,795 dated as of December 15, 2016, the intention of candidacy for member of the category *coletivo*, association or organization **for** immigrants for the term of office 2018/2020 of the Municipal Council of Immigrants, with the candidacy name that shall be used for disclosing:

Contact:

E-mail: _____

Telephone: _____

Celphone: _____

Other: _____

DECLARE that I am aware about the Municipal Law 16,478/16 and the Municipal Decree 57,533, which institutes and regulates the Municipal Council of Immigrants, and that I am aware of all the items provided on this Public Notice and agree to voluntary authorize the usage of my personal image in pictures or movies in all its forms, especially: (i) home page; (ii) folders; (iii) general disclosure, to be used in the disclosing process of the election of the Municipal Council of Immigrants.

DECLARE that the organization disposes of time and disposition to execute the work related to the functions of the Municipal Council of Immigrants, having in mind that the work is non-paid and that the indication of the representative shall be conditioned to the disposed on this Public Notices in what refers to the Municipal Decree 56,021, dated as of March 31, 2015, relative to the requirement of a minimum of 50% (fifty percent) of women on the Municipal Council of Immigrants.

DECLARE that the organization acts and works with the immigrant population theme, and that its head Office is located on the City of São Paulo .

São Paulo, _____/_____/2018

Signature

EXHIBIT A3- REGISTRATION FORM FOR INDIVIDUAL IMMIGRANTS

DECLARATION

I (birth or chosen name) _____,
owner of the Identification Document (ID), with picture, type _____, number:
_____, gender () female () male () other,

DECLARE, on the terms of the Decree N53,795 dated as of December 15, 2016, the intention of candidacy for member of the category individual immigrant for the term of office 2018/2020 of the Municipal Council of Immigrants, with the candidacy name that shall be used for disclosing:

Contact:

E-mail: _____

Telephone: _____

Celphone: _____

Other: _____

DECLARE that I am aware about the Municipal Law 16,478/16 and the Municipal Decree 57,533, which institutes and regulates the Municipal Council of Immigrants, and that I am aware of all the items provided on this Public Notice and agree to voluntary authorize the usage of my personal image in pictures or movies in all its forms, especially: (i) home page; (ii) folders; (iii) general disclosure, to be used in the disclosing process of the election of the Municipal Council of Immigrants.

DECLARE that I dispose of time and disposition to execute the work related to the functions of the Municipal Council of Immigrants, having in mind that the work is non-paid.

DECLARE that I act and live in the City of São Paulo.

São Paulo, _____/_____/2018

Signature

EXHIBIT B 6 APPEAL SUBMISSION FORM

To the Electoral Commission of the Municipal Council of Immigrants,

Dear Sir/Madam,

I (birth or chosen name OR company name)

_____ CPF or
CNPJ _____

(e-mail or telephone)

- Request: () reconsideration of the declining of my registration
() declining of registration
() declining of the election.

Considering the terms of the Election's Public Notice for civil society representatives, the Municipal Law 16,478/16 which institutes and regulates the Municipal Council of Immigrants, based on _____

Request for reasons mentioned Bellow:

Thus, I declare:

- a) Full understanding of the Election for civil society members of the Municipal Council of Immigrants Public Notice of 2018, as well as the Municipal Law N 16,478/16 and the Decree N 57,533 which institutes and regulates the Municipal Council of Immigrants;
- b) To fully assume responsibility about the veracity of the provided information and documents (if there is any);
- c) To present, on the terms of the item 4.7.4, the following additional documentation:



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SÃO PAULO**
DIREITOS HUMANOS
E CIDADANIA

São Paulo, _____/_____/_____

Signature

SINGLE EXHIBIT 6 refers to the Article 3 of the Decree N 53,177, dated as of June 4, 2012

D E C L A R A T I O N

1. IDENTIFICATION OF THE FUNCTIONARY, EMPLOYEE OR INDICATED:

NAME: _____

F/RG:

POSITION: _____

SECRETARIAT: _____

TELEPHONE: _____

E-MAIL: _____

2. DECLARATION:

DECLARE full understanding about the prohibitions of the Article 1 of the Decree 53,177 dated as of June 4, 2012, which institutes the restriction hypothesis of nominations, hiring, admission, designation, possession or beginning of term for any position, occupation or public function, commissioned or career position, and that:

I do not incur in any of the prohibitions hypothesis provided on the mentioned Article.

I incur at the prohibitions hypothesis provided at the mentioned Article

I am not sure if I incur or not at the prohibition hypothesis provided on the item ____ of the mentioned article and, for this reason, I present the documents, certificates and additional information necessary for the verification of the prohibition hypothesis.

DECLARE, under the penalty of Law, specially those provided on the Federal Law N 7,115, dated as of August 29, 1983, and on the Article 299 of the Penal Code (misrepresentation), that the information presented are real.

São Paulo, ___/___/___

Signature



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